Service Academy Nomination
Application Packet
Class of 2026

Representative Rob Wittman
ATTN: J. Schumacher, Academy Coordinator
6501 Mechanicsville Turnpike, Suite 102, Mechanicsville, VA 23111
Questions should be directed to: 804.730.6595
www.house.gov/wittman
Service Academy Congressional Nomination
Application Procedure

1. Preliminary Requirements

✓ Verify that all requirements of the academies have been met, which are as follows:
  • Must be unmarried, not pregnant, and have no legal obligation for a child or other dependents.
  • Must be a United States citizen.
  • Must be at least 17 years old and not have reached your 23rd birthday.
✓ The applicant must be a legal resident of the First Congressional District. Military families or anyone with questions about their residency should call the Mechanicsville Office at 804.730.6595.
✓ The applicant should write to their congressional offices at the end of their junior year of high school, expressing his or her interest in attending a service academy.
✓ It is the responsibility of each applicant to initiate a pre-candidate file at each academy to which they are seeking a nomination.

2. Application Form

✓ Complete all sections.
✓ Sign and date Section VII.
✓ Verify that you meet all requirements of the Nomination Process, which are as follows.

3. Letters of Recommendation (3)

✓ Ask your high school counselor, a teacher, or principal to provide a letter of recommendation.
✓ Include two additional letters of recommendation from teachers, coaches, employers, or someone who knows you well.
✓ Have all three individuals send the letter to you in a sealed envelope with their signature across the seal.
✓ Letters can be emailed to J. Schumacher.

4. Transcript

✓ Ask your counselor or principal to provide you a copy of your school transcript.
✓ Make sure the transcript includes:
  • Your course listings and grades through the end of your junior year,
  • Current Grade Point Average,
  • Class rank (if provided by your high school),
  • SAT/ACT scores (if provided by your high school).
✓ The official transcript should be returned to you in a sealed envelope with a signature across the seal.
5. **Standardized Test Results**

- We recommend that you take the SAT or ACT as soon as possible.
- Since many transcripts include standardized test scores, you do not need to send official scores from the testing center, i.e. SAT and ACT.
- If you do choose to send an official report of your test scores, which is optional, please use the following codes:
  - SAT: 5740
  - ACT: 7724
- Regardless of if you have chosen to send official scores or if the scores are already included on your transcript, please fill out Section V with your most accurate scores. This is particularly important if you have retested or updated your scores.

6. **Essay**

- On a separate sheet of paper, please compose an essay on why you want to attend a U.S. Service Academy.
- Make sure it is approximately 300 words and entitled, “Why I Want to Attend a United States Service Academy.”

7. **Additional Attachments**

- A tasteful and recent photograph of yourself
- College transcripts, if applicable
- Optional resume of your accomplishments and activities

8. **Please Mail All Application Materials to:**

   Representative Rob Wittman  
   Attn: J. Schumacher  
   6501 Mechanicsville Turnpike, Suite 102  
   Mechanicsville, Virginia 23111

**Completed application packets must be received by October 31, 2021. No Exceptions.**
Service Academy Congressional Nomination Application

I. General

Applicant’s Legal Name: ________________________________________________________________

Last First Middle Suffix

Home Address in the First District: ________________________________________________________________

Number and Street City, State Zip Code

Mailing Address (if different): ________________________________________________________________

Number and Street City, State Zip Code

Home Phone: ____________________________ Cell Phone: ____________________________

Place of Birth: ________________________ Date of Birth: ____________________________

Email Address: ________________________________________________________________

Academy Preferences (Please rank in order from greatest to least interest)

1. ________________________________________________________________ 2. _______________

3. ________________________________________________________________ 4. _______________

II. Family

Father’s Legal Name: ________________________________________________________________ Circle One: Living Deceased

Last First MI

Father’s Occupation: ____________________________ Preferred Phone Number: ____________________________

Mother’s Legal Name: ________________________________________________________________ Circle One: Living Deceased

Last First MI

Mother’s Occupation: ____________________________ Preferred Phone Number: ____________________________

Legal Guardian, if other than parent: ________________________________________________________________

Full Legal Name Relationship
III. High School Attended

Name of School: ________________________________  Graduation Year:__________

Address of School: __________________________________________________________

School Counselor: _____________________________  Counselor’s Phone Number: ________________

If you have taken or are taking courses at a college or university, please list them below:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Course</th>
<th>Grade Received</th>
<th>Date of Attendance</th>
</tr>
</thead>
</table>

________________________________________________________________________________

________________________________________________________________________________

IV. Activities and Awards

Please mark if you have participated in any of the following activities, indicating your grade level (9, 10, 11, or 12) at the time you participated.

- Boy’s State/National Scout Leader
- Girl’s State/National Scout Leader
- Key Club
- National Honor Society
- Junior ROTC Officer
- ROTC
- ROTC Officer
- Class President
- Student Government
- Language Club
- Chorus/Band

Please list any additional extracurricular activities (personal, religious, academic, athletic, community, etc.) and/or any academic honors or extracurricular awards received in high school. If you need more space, please attach an optional resume of your accomplishments and activities.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Grade (9, 10, 11, 12)</th>
<th>Hours Per Week</th>
<th>Office Held/Award Received</th>
</tr>
</thead>
</table>

________________________________________________________________________________

________________________________________________________________________________

5
V. Required Standardized Test Scores

If you have taken the following standardized tests, please list all dates of when you took the test along with the corresponding scores.

SAT: _____________________________ ACT: _____________________________

<table>
<thead>
<tr>
<th>Verbal</th>
<th>Math</th>
<th>Writing</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

If you have not taken the required test(s), please indicate the dates you plan to take them.

SAT: _____________________________ ACT: _____________________________

VI. Nomination

I am also seeking a nomination through:

Senator: _____________________________ Senator: _____________________________
Representative: _____________________________ Other: _____________________________

I have previously sought a nomination through (complete if applicable)

Name: _____________________________ Date: _____________________________ Results: _____________________________

VII. Signature

I certify that I am a legal resident of the First Congressional District of Virginia and that all information provided above is accurate.

_________________________________________________________ _____________________________
Signature Date